**BROWN COUNTY PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING**

**November 20, 2024 (FY25), at 1:30 PM**

**AGENDA**

**Call to Order Roll Call**

**Public/Audience Comments**

**Approval of Minutes:**

* October 15, 2024- Library Personnel Committee Meeting
* October 16, 2024 - Library Board of Trustees Regular Meeting
* October 16, 2024 - Library Personnel Committee Meeting
* October 28, 2024- Library Board of Trustees Special Meeting

**Approval of Bills:**

* November 2024 Construction bills (Dewberry, GeoTechnics, Henricksen and Laverdiere)
* November 2024 Routine bills

**Financial Statements (Budget Analysis & Management Report):**

* October 2024

**Marketing/Events Report** - October 2024 (prepared by Sarah Worstell):

**Director's Report-** October 2024 (prepared by Richard Young):

* Monthly Statistics - October 2024 (included in the packet):

**Committee Reports:**

* Finance Committee:
* Personnel Committee: Library Custodian update - resignation of Ford and review/approve hiring of second candidate
* Building/Grounds Committee: Developing Snow Removal and Community Room Use Policies

**Old Business:**

* Follow-up on Meeting Day and Time for regular board meetings - amending Ordinance 25-01
* Myers and Myers completed their in-person audit of FY24 November 12-14 and plans to have the final report for our December 11, 2024, Board Meeting

**New Business:**

* New library building transition timeline
* Review and take action on a new Copier Contract for two machines
* Approve Fire Alarm and Sprinkler Monitoring for the new library building with Thompson Electronics (Peoria) at a cost of $425 annually
* Annual staff salary and bonus reviews
* Review and take action on two display TV's for new library (75" service desk; 65" children's area)

**Other:**

* Next regularly scheduled Board of Trustees meeting date: December 11, 2024

**Adjournment**

POSTED: Monday, November 18, 2024, at 11:30 AM