

**BROWN COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
OCTOBER 18, 2023 1:30 p.m.**

President Flynn called the meeting to order at 1:30 p.m. **Present:** Jeremy Flynn, Alex Geisler, Mary Anne Kerley, Heidi Scott, Margaret Scranton, Sharon Teefey, Linda Wade, Richard Young, Director.
Absent: **Guests:**

Motion by Wade, second by Geisler to approve the minutes of the **September 20, 2023 regular Board meeting** and of the **September 27, 2023** and **October 4, 2023 Special Board meetings**. Motion carried.

Motion by Teefey, second by Kerley to approve the **October 2023 bills**. Motion carried.

September Financial Statements (Budget Analysis & Management Report): Young

Marketing/Events Report: October 2023 (prepared by Sarah Worstel)

Director's Report - October 2023: Young

Monthly Statistics - September 2023

Committee Reports: none

Finance Committee:

Personnel Committee:

Building/Grounds Committee:

Old Business:

- FYI: Myers & Myers has not yet completed our **FY22 audit and Annual Financial Report**.
- FYI: FY24 **Annual Sexual Harassment Prevention Training** for all staff and Trustees has been completed.
- FYI: **Decennial Committee meeting #2** has been postponed to January 17, 2024, after our regular Board meeting.

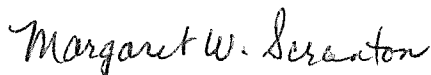
New Business:

- Motion by Teefey, second by Scott **approving the Construction Contract agreement** between the BCPLD and Laverdiere Construction of Macomb. Motion carried.
- Motion by Geisler, second by Teefey, approving the **hiring of Dewberry to serve as Construction Administrator** for the new library building project for a lump sum of \$132,000. Flynn- aye, Geisler- aye, Kerley- aye, Scott- aye, Scranton- aye , Teefey- aye, Wade- aye. Motion carried.
- **Groundbreaking Ceremony** set for Friday 27, at 10:00 set for our new library building construction; bring your own shovel.

Next regular meeting: November 15, 2023 at 1:30 p.m.

Adjourned at 2:25 p.m.

Respectfully submitted,



Margaret W. Scranton