

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
AUGUST 19, 2020 6:00 p.m.**

President Flynn called the meeting to order at 6:00. **Present:** Jeremy Flynn, Mary Anne Kerley, Meggie Koch, Heidi Scott, Margaret Scranton, Sharon Teefey, Richard Young, Director. **Absent:** Linda Wade.

July 15, 2020 **Board meeting minutes** approved; motion by Scott, second by Koch.

July 13, 2020 **Lib. Dev. Comm. minutes** approved; motion by Teefey, second by Scranton.

Aug 3, 2020 **Lib. Dev. Comm. minutes** approved; motion by Scranton, second by Teefey.

Aug 10, 2020 **Lib. Dev. Comm. minutes** approved; motion by Teefey, second by Scranton.

MARKETING/EVENTS: (Grace Haschemeyer) Written report for July 2020 was presented.

August 2020 BILLS: Motion by Scranton, second by Teefey, to pay bills; unanimously approved.

July 2020 FINANCIAL STATEMENT: (Budget Analysis) was presented by Young.

DIRECTOR'S REPORT: (Young)

Monthly Statistics: Patron activity is slowly coming back.

CE Workshops: Meetings are being held via Zoom.

Communications:

Other: WIFI access hours have been extended to 9:00 p.m., 7 days a week, for student convenience during the Covid restrictions. Summer Reading Program was a success.

COMMITTEE REPORTS

Finance: None

Personnel: None

Building/Grounds:

- Motion by Scott, second by Koch: M & M will **repair exterior** stucco for \$300, Charlie Franklin will remove obsolete electrical wiring on rear of building, and the painting will be tabled until a bid is received from Byron Johnson. Motion carried.
- Ameren supplied 102 replacement LED bulbs for shipping cost only.

Library Development Committee: Teefey presented the Focus Group participant list. Focus Group meeting is set for Sept 9, 5:15 - 7:15, at Clark Park Shelter. Next Committee meeting is August 24, at 5:00. Discussion was held on the option of having a designated person(s) to represent the Campaign in the public arena.

OLD BUSINESS - None

NEW BUSINESS

- Discussion was held regarding the option of **closing the library for the Nov 3 election**, which is now an official state holiday for government entities. Decision was tabled.
- Motion by Scranton, second by Scott to **appoint Mary Anne Kerley to fill the vacant board trustee seat**. Motion carried. The oath of office was given to Kerley by Secretary Scranton.
- Motion by Teefey, second by Koch appointing President Flynn, Secretary Scranton, Director Young for the **annual OMA training**, and Young as the **FOIA officer**. Motion carried.
- Young will decide the **scheduling for resuming in house programming**.
- Motion by Scott, second by Kerley to **adopt Ordinance 2020-03** Annual Budget and Appropriation Ordinance for 7/1/20 - 6/30/21. Motion carried.
- Motion by Teefey, second by Scranton to **pay Kyle Long \$225 for installing the new light bulbs**. Unanimous approval.

Next regular meeting: September 16, 2020 at 6:00 p.m.

Meeting adjourned at 7:35

Respectfully submitted,



Margaret W. Scranton