# BROWN COUNTY PUBLIC LIBRARY DISTRICT

## BOARD OF TRUSTEES MEETING FEBRUARY 24, 2025 3:30 p.m.

President Flynn called the meeting to order at 3:30. **Present:** Jeremy Flynn, Alex Geisler, Mary Anne Kerley, Margaret Scranton, Sharon Teefey, Linda Wade, Richard Young, Director: **Absent:** Heidi Scott

There was no public comment.

Motion by Wade, second by Teefey to approve regular **Board minutes of January 20, 2025,** with one correction. Motion carried.

Motion by Geisler, second by Wade to approve the **payment of new construction bills:** Baker & Taylor for

$1,743.93, and Dewberry for $1,502.62

Flynn-yes; Geisler-yes; Kerley-yes; Scranton-yes; Teefey-yes; Wade-yes. Motion carried. Motion by Wade, second by Geisler to approve the **routine February bills.** Motion carried.

**Financial Statements** for January 2025 (Budget Analysis & Management Report): Young

**Marketing/Events Report** for February 2025 - prepared by Sarah Worstell

**Director's Report** for February, 2025 - Young **Monthly Statistics** for January 2025 included **COMMITTEE REPORTS**

Finance:

Personnel:

Building/Grounds: Snow Removal Policy development was tabled.

# OLD BUSINESS

* FYI: **FY24 audit** by Myers and Myers is not yet completed.
* **Library Meeting Room Use policy:** Some specific issues were discussed, with the consensus being that the Policy Committee needs to tweak it. The Board will then revisit it with clarification. Then it will be sent to the the attorney for review. If it is prepared, the Board may revisit it, taking action at the special meeting on Friday, February 28, 2024 at 4:00 p.m.
* **Bids for the purchase of the 143 W Main St. facility** will be opened February 28, at 4:00 p.m., with possession given by April 1, 2025.
* A **public auction** of the remaining items in the old library building will be held on March 1, 2025 at 10:00 a.m., with the auctioneer being Clay Mitchell.
* **New library Dedication** to be Sunday April 27, depending on arrival and installation of the remaining items on order for the library.

# NEW BUSINESS

* Motion by Teefey, second by Wade to put **Phase 2 of the landscaping project out for bids,** with the possibility of allowing Phase 1 and Phase 2 to be done at the same time. Motion carried.
* **Update on Selective Insurance** on the new facility and contents. Hopefully all insurance relating to the new building will be in place by April 1, 2025. Coverage of the 143 W. Main St. facility will cease.

# OTHER:

**Special Board meeting: Friday, February 28, at 4:00 p.m.** to open bids for 143 W Main property, and to possibly revisit the completion of the Library Meeting Room Use policy.

## For the March meeting:

* Think about the need for coat racks, both for the children's area and adult/Community Room use.
* A bike rack will be installed, as well as an external trash receptacle.

## Next regular Board meeting: March 17, 3:30 p.m.

Meeting adjourned at 5:25 p.m. Respectfully submitted,

Margaret W. Scranton, Secretary