

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
JANUARY 20, 2021 6:00 p.m.**

Vice President Scott called the meeting to order at 6:07 p.m. **Present** (in person): Mary Anne Kerley, Heidi Scott, Margaret Scranton, Sharon Teefey, Richard Young, Director. **Present** (via Zoom): Linda Wade. **Absent**: Jeremy Flynn, Meggie Koch

Approved Minutes for December 2, 2020 Library Board meeting; December 15, 2020 Library Development Committee meeting; January 19, 2021 Library Development Committee. Motion by Wade, second by Teefey. Roll call: Kerley-yes, Scott-yes, Scranton-yes, Teefey-yes, Wade-yes.

MARKETING/EVENTS: None.

Motion by Kerley, second by Scranton to **pay the January 2021 bills**.
Roll call: Kerley-yes, Scott-yes, Scranton-yes, Teefey-yes, Wade-yes.

FINANCIAL STATEMENTS: (Budget Analysis & Management Report): Young

DIRECTOR'S REPORT (Young)

Monthly Statistics: Patron usage is holding steady. E-Material usage is a record. Inventory is continuing.

CE Workshops/Meetings: Workshops and in-house staff meetings have been held. **Communications:** Hot spot application was denied, will apply for United Way Grant for money for hot spots. Covid restrictions are still in place. **Other:** Student worker Abby Harris comes one period (45 minutes) a day.

COMMITTEE REPORTS

Finance: CD #14898 was renewed 11/29/20, with new renewal expiration date of 5/29/21, at Farmer's National Bank of Griggsville. Flynn distributed some funding held at Farmers State Bank to Mt. Sterling's other three banks.

Personnel Committee: None

Building & Grounds: Storm debris on new building site needs removed, and let bids for the upcoming mowing season.

Library Development Committee: Teefey noted subcommittee development. Initial mailings were sent out, with some response. First group of mailings was to library card holders. Working on a timeline, with kick-off this summer. Grants look good, first one due April 15. Campaign fundraising budget needed.
Next meeting is Feb 16: 10:00 a.m.

OLD BUSINESS:

- Young noted status of in-house programming: Adult Book Club (6-8 members) ready to resume. Motion by Kerley, second by Teefey to reopen the Adult Book Club, offering Zoom, with a maximum of 10 in house attendance, and adherence to Covid restrictions. Roll call: Kerley-yes, Scott-yes, Scranton-yes, Teefey-yes, Wade-yes.
- Per Capita Requirements for Studying the Standards for Illinois Public Libraries FY21 have been met. Young will produce a compilation of board comments and present such along with application progress before deadline.

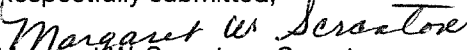
NEW BUSINESS:

- Young reported progress with **hiring Programming/Marketing Librarian** with deadline 2/3/21.
- Motion by Teefey, second by Wade **approving the digitalization** the 1990 - 2013 BCHS yearbooks at the approximate cost of \$550, and the 2018 - 2019 D-M's for approximately \$280 for the Digital Archives site hosted by Advantage Preservation, to be paid out of the Library Special Account. Roll call: Kerley-yes, Scott-yes, Scranton-yes, Teefey-yes, Wade-yes.
- Motion by Scranton, second by Kerley to order 1,000 library cards w/ key chain card, from I.D. Unlimited at approximate cost of \$700. Roll call: Kerley-yes, Scott-yes, Scranton-yes, Teefey-yes, Wade-yes.

OTHER: None.

Next regular meeting: February 17, 2021 at 6:00 p.m.
Meeting adjourned at 7:20.

Respectfully submitted,


Margaret W. Scranton, Secretary