

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
January 20, 2021 @ 6:00PM**

Topic: Library Board Meeting
Time: Jan 20, 2021 06:00 PM Central Time (US and Canada)
Every month on the Third Wed, until May 19, 2021, 5 occurrence(s)

Jan 20, 2021 06:00 PM

Feb 17, 2021 06:00 PM

Mar 17, 2021 06:00 PM

Apr 21, 2021 06:00 PM

May 19, 2021 06:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: <https://us02web.zoom.us/meeting/tZwtduqqzwwHN1YMHUU2upQunwNPYUqiflR/ics?icsToken=98tyKuGgrjopGN2StR-ORpw-Aoj4b-rxmGZYgo0MpTLtNhUBdxPHI-xVHIJGJcnZ>

Join Zoom Meeting

<https://us02web.zoom.us/j/88013297569?pwd=ZlJNb1YxM0FHwIjVdmxWTUZOUXUxQT09>

Meeting ID: 880 1329 7569

Passcode: 731611

One tap mobile

+13126266799,,88013297569#,,,,*731611# US (Chicago)

+19292056099,,88013297569#,,,,*731611# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 880 1329 7569

Passcode: 731611

Find your local number: <https://us02web.zoom.us/u/kemHWxd8Iv>

AGENDA

Call to Order

Roll Call

Public/Audience Comments –

Approval of Minutes

- December 2, 2020 library board meeting
- December 15, 2020 Library Development Committee
- January 19, 2021 Library Development Committee

Marketing/Events: None

Approval of Bills:

- January 2021

Financial Statements (Budget Analysis & Management Report):

- December 2020

Director's Report (Richard Young):

- Monthly Statistics
- CE Workshops
- Communications
- Other

Committee Reports:

- **Finance Committee:**
 - Certificate of Deposit – renewed 11/29/20 (new renewal expiration date of 5/29/21 – at Farmer’s National Bank of Griggsville
 - President Flynn distributed some funding held at Farmers State Bank to the other three banks in Mt. Sterling
- **Personnel Committee:**
- **Building/Grounds Committee:**
 - New Library lot cleanup from recent ice storm and bidding of mowing for the upcoming mowing cycle
- **Library Development Committee** – meetings were held on 12/15/20 and 1/19/21
 - update/results to board
 - review campaign structure
 - review fundraising budget and fundraising packet materials

Old Business:

- In house programming – status update on a month-by-month basis (adult book club requesting to start, if possible)
- Reminder: Per Capita Requirements for FY21 – review of all chapters in the Serving Our Public 4.0 (Standards for Illinois Public Libraries) by all Trustees and Staff – deadline has now been extended to March 15, 2021 – comments from board members about each chapter reviewed
-

New Business:

- Library have advertised for our Programing/Marketing Librarian position in the Democrat Message starting 1/13/21
- Approve adding digital files for the BCHS yearbook (years 1990 – 2013 @ approximate cost of \$550.00) and Democrat Message (years 2018 – 2019 @ approximate cost of \$280.00) to the Digital Archive site hosted by Advantage Preservation – this expense, if approved, would be paid out of the Special Account of the library
- Approve the printing of new library cards from I.D. Unlimited at a cost of approximately \$700.00 for 1,000 cards and smaller key chain card

Other:

Next regular meeting date: February 17, 2021 @ 6:00PM

Adjournment