

**BROWN COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
June 22, 2022  
1:30 PM**

**AGENDA**

Call to Order

Roll Call

Public/Audience Comments

Approval of Minutes

- May 18, 2022 – Library Board of Trustees Meeting

Approval of Bills

- June 2022

Financial Statements (Budget Analysis & Management Report):

- May 2022

Director's Report – June 2022 (prepared by Richard Young)

- Marketing/Events Report: May 2022 (prepared by Sarah Worstell)
- Monthly Statistics: Review
- CE Workshops: RSA Day for all staff on April 14 at Five Points Washington

Committee Reports:

- Finance Committee:
  
- Personnel Committee:
  
- Building/Grounds Committee:
  
- New Library Building Committee:

**Old Business:**

- Myers and Myers have completed our FY20 audit that ended June 30, 2021. Copies of the report are available
- Vortman Computers has finished replacing our SATA drives with SSD drives on our six public computer computers, as was approved at our April 20, 2022, board meeting
- Bob Leenerts has completed the repair work on the library roof, as approved at the April 20, 2022, board meeting – invoice not yet received
- New library facility updates

**New Business:**

- Review and adopt the Meeting Date Ordinance for July 1, 2022 – June 30, 2023 – Third Wednesday of the month at 1:30PM
- FYI - Annual Budget and Appropriation Hearing for the next fiscal year was published/advertised on June 8, 2022, and is scheduled for our meeting on July 20, 2022, at 1:30PM
- Review and adopt an increase from \$1M to \$4M on our liability insurance during construction of the new library building – recommended by our insurance agent – additional premium would be \$250 annually
- Adopt new Non-Resident Library Card Fee of \$74.67, effective July 1, 2022 – June 30, 2023 – this in accordance with Illinois Administrative Code
- Dewberry Additional Professional Services Proposal in the amount of \$21,320.00 – see itemized list of proposal in board packet
- Approve transfer of funds from the General Fund to the Special Reserve Fund (amount budgeted is \$14,500)

**Other:**

**Next regular meeting date: July 20, 2022 @ 1:30 PM**

Adjournment