

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
MAY 16, 2018 6:30pm**

The meeting was called to order by Pres. Tracy. **Present:** Jeremy Flynn, Julie Padgett, Heidi Scott, Margaret Scranton, Mervin Sorrells, Linda Wade, Richard Young, Director. **Absent:** none

Marketing/Events: (R Walker) Summer Reading registration underway; teen event: Mayhem, Music and Mystery upcoming; writing TFF ECE Cap Grant; above average Story Hour attendance; working with JWCC Kids College Robot Class; book signing went well; submitted Adams' FRS Grant report.

April minutes were unanimously approved as printed, motion by Padgett, second by Scranton.

Minutes for Personnel Committee were approved as printed, motion by Wade, second by Scott.

May 2018 bills were unanimously approved on motion by Flynn, second by Sorrells.

April 2018 Financial Statement (Budget Analysis) was presented by Young.

Director's Report (Young)

Monthly Statistics: Patron numbers are up - over 200 more. HOOPLA is catching on: numbers are up!

CE Workshops: Attended: qtrly LDL meeting; reaching Forward South conference; BCEC meeting

Communications: Thank you note received from interview applicant; notification of Back to Books Grant FY2017 award of \$4,999; received United Way grant for \$1,628.19 (applied to purchase of 4 iPads and another robot)

Other: Accession card removal continues. Still awaiting notice of Workforce Innovation & Opportunity Act Work Experience application, to hire Grace Haschemeyer. Summer Reading is being finalized, donations continue to come in. YMCA Healthy Kids Day was a great success. Book signing event for Thomas Mavity successful, with signed copy donated to library.

Committee Reports:

Finance Committee: none

Personnel Committee: Motion by Padgett, second by Scranton to **hire Jane Veith to fill the Homebound/Outreach Librarian** position at \$9.80 an hour for 15 hours weekly, starting as soon as possible. If Veith declines, we will offer it to Janet Keyes. Motion carried unanimously.

Building/Grounds Committee: none

Old Business: The new **iPad charging station** is in place and being used, purchased for \$399.

New Business:

A. Motion by Scranton, second by Flynn to purchase a **replacement toilet** for Heritage Room restroom. Motion carried unanimously.

B. Motion by Flynn, second by Padgett to accept bid from Patty Stay for \$75 (labor \$50; \$25 materials) to **refinish and seal the checkout counter top**. Motion carried unanimously.

C. Motion by Wade, second by Scott to **amend Ordinance 17-06 Tax Levy** due to a typographical error on the original. Motion carried unanimously.

D. Motion by Sorrells, second by Flynn to renew **membership to the Members in the Management Assoc**, \$200 annual fee. Motion carried unanimously.

E. Motion by Padgett, second Flynn to approve **OCLC Agreement for FY19** for \$581.05 (to be paid out of Per Capita Grant - FY18). Motion carried unanimously.

F. Motion by Flynn, second by Scranton to **hire Library lawyer Phil Lenzini** for completing the Budget & Appropriation, and Tax Levy Ordinance for FY 18 - 19 for \$1,000. Motion carried unanimously.

Next Meeting: June 20, 2018 - 6:30 pm

Meeting adjourned at 7:25

Respectfully submitted,


Margaret W. Scranton, secretary