

**BROWN COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
JANUARY 16, 2019 6:30 pm.**

President Tracy opened the meeting at 6:45 (time change due to Community meeting at 5:30). **Present:** Jeremy Flynn, Heidi Scott, Margaret Scranton, Catherine Tracy, Linda Wade, Director Richard Young.

Absent: Mervin Sorrells, Julie Padgett.

No public comment.

Marketing/Events (G Haschemeyer) Activities presented on attached report: busy times, with adult activity participation increasing.

Nov 14, 2018 minutes approved as printed: motion by Flynn, second by Wade.

Nov 28, 2018 Personnel Comm. minutes approved as printed: motion by Scranton, second by Flynn.

January 2019 bills were unanimously approved; motion by Scott, second by Wade.

November, December 2018 Financial Statement (Budget Analysis) was presented by Young.

DIRECTOR'S REPORT: (Young) See attached report.

Monthly Statistics: Patron numbers continue to grow!

COMMITTEE REPORTS

Finance Comm: Invested CD at Farmer's Nat'l Bank of Griggsville: \$129,835.67, 13 mo. @2.5%, (1/16/2020 maturity)

Personnel Comm: Kimberly Lichtsinn was hired on 12/6/18 as Circulation Librarian.

Building & Grounds Comm: The South/SW Cross St property acquisition was completed Dec. 13, 2018.

NEW BUSINESS

The **new property** (corner of South & Southwest Cross Streets) has been **added to our insurance plan**. Motion by Tracy, second by Scranton to advertise for bids with a minimum time of 30 days prior to opening, to **sell the former IGA property** on W North, with widespread advertising. Motion failed.

Motion by Tracy, second by Flynn for the building/grounds comm to investigate rules for selling the W North property; and authorize Young to approach DOT Foods with the option of leasing it. Motion carried.

Approved the **digitalization of 1990-2013 yearbooks**, at no cost to the library.

Authorized to **scan digitalization of yearbooks 1990 - 2013**, at no cost to the library.

Library will be **closed on 3/20/19** for RSA Day in Peoria.

February 2019 **meeting date will be changed to Feb 27** due to conflicts.

Motion by Tracy, second by Scranton to **advance \$1,000 to Hoopla Digital** out of Per Capita Grant Funds. Motion carried.

Motion by Flynn, second by Scott, to **approve the Reviewed Annual Financial Report** for State, having been prepared by Tribby. Motion carried.

PTAX forms for tax exemption on the new property filed on 1/11/19 w/BC Supervisor of Assessments.

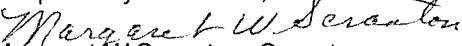
Reviewed Concept Design proposals.

OTHER

Next meeting date - February 27, 2019 @ 6:00 pm

Meeting adjourned at 8:30.

Respectfully submitted,


Margaret W. Scranton, Secretary