

**BROWN COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MAY 15, 2019 6:00 P.M.**

President Tracy opened the meeting at 6:10. **Present:** Julie Padgett, Heidi Scott, Margaret Scranton, Mervin Sorrells, Catherine Tracy, Richard Young, Director. **Absent:** Jeremy Flynn, Linda Wade. Guest: Vada Yingling.

Vada Yingling, City Admin. presented info on the IGA lot sidewalk replacement.

Minutes of the March 2019 meeting were unanimously approved, as printed. Padgett, Scott.

The **Oath of Office** having been duly administered to newly elected Trustees: Heidi Scott, Margaret Scranton, Catherine Tracy, and with Flynn and Wade being so sworn prior to the meeting.

The meeting adjourned sine die at 6:30 .

Respectfully submitted, Margaret W. Scranton, Secretary

Padgett was appointed President Protem; Scranton was appointed Secretary Protem for reorganization.

Padgett called the meeting to order at 6: 30. **Present:** Julie Padgett, Heidi Scott, Margaret Scranton, Mervin Sorrells, Catherine Tracy, Richard Young, Director. **Absent:** Jeremy Flynn, Linda Wade.

Catherine Tracy was elected President on motion by Scranton, second by Padgett.

Heidi Scott was elected Vice President on motion by Tracy, second by Padgett.

Margaret Scranton was elected Secretary on motion by Tracy, second by Scott.

Jeremy Flynn was elected Treasurer on motion by Scranton, second by Tracy.

Trustees to serve **6-yr terms:** Heidi Scott, Margaret Scranton, Linda Wade

Trustees to serve **4-yr terms:** Catherine Tracy and Jeremy Flynn

Marketing/Events: (G Haschemeyer). Both March and April reports. See attached report.

April and May 2019 bills were unanimously approved, motion by Scott, second by Sorrells. (attached).

April 2019 Financial Statement (Budget Analysis) presented by Young. (attached)

DIRECTOR'S REPORT: (Young). See attached report.

Monthly Statistics: Attached

Communications: Thank you note from Adams Fiber for use of facility for public meeting.

CE workshops: none

COMMITTEE REPORTS

Finance: none

Personnel: none

Buildings & Grounds: Motion by Scranton, second by Padgett, and unanimously approved, to proceed with the advertising and selling of the old IGA property, with a minimum bid of \$35,000 including a contingency for the replacement of the sidewalk per ADA, with bids due by noon on June 19th. Bids to be opened on June 19, 2019 at 6:00 p.m.

OLD BUSINESS

Motion by Sorrells, second by Scott, unanimously approved the Kiko proposed **RFP draft** for the architectural development of the new building, with Young and Tracy having modification access. Approval has been received for the **Application for Grant Variance** for the 2012 Tracy Family Foundation Grant, having \$10,111.70 remaining of the original \$50,000.

NEW BUSINESS

Unanimously approved, on motion by Scranton, second by Padgett, hiring **Phil Lenzini to complete FY 2019-20 Budget Appropriation & Levy**, costing \$1,000.

On motion by Padgett, second by Tracy, authorized Wade & Dowland to pick up **obsolete Sharp copier**.

On motion by Tracy, second by Sorrells, approved annual \$200 cost for **HR Source Membership Renewal**.

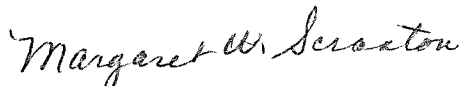
On motion by Scranton, second by Scott, approved **annual renewal of insurance** for \$2,503 with Yingling & Nuessen.

OTHER: Sorrells will resign his trustee position after the July meeting.

Next Meeting: June 19, 2019 at 6:00 p.m.

Meeting adjourned at 7:40 p.m.

Respectfully submitted,



Margaret W. Scranton
Secretary