

**BROWN COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
JUNE 22, 2022            1:30 p.m.**

Flynn called the meeting to order at 1:30. **Present:** Jeremy Flynn, Mary Anne Kerley, Margaret Scranton, Sharon Teefey, Richard Young, Director. **Absent:** Meggie Koch, Heidi Scott, Linda Wade

Motion by Teefey, second by Kerley approving the **May 18, 2022 board minutes**. Motion passed.

Motion by Scranton, second by Teefey, to approve **June 2022 bills**. Motion passed.

**Financial Statements** (Budget Analysis/Management Report) for May 2022 - Young

**DIRECTOR'S REPORT** - June 2022 - Young

**Marketing/Events Report** - for May 2022 (submitted by Sarah Worstell)

**Monthly Statistics Review** - reflecting growth

**CE Workshops** -

**Communications** - Building Fund Memorials continue to come in. The D-M had a complimentary letter to the editor on 6/15/22. Summer Reading is going strong, thanks to Director Sandy Prather.

**COMMITTEE REPORTS**

**Finance**

**Personnel**

**Building/Grounds**

**New Library Building**

**OLD BUSINESS**

- FYI: **FY20** ending June 30, 2021 **audit has been completed** by Myers and Myers.
- **Vortman Computers** have replaced SATA drives with SSD drives on the 6 public computers.
- Leenerts completed **the library roof repairs**.
- **New library facility update:** interior is on schedule. Site plan variations hit a snag, but have worked out.

**NEW BUSINESS**

- Motion by Scranton, second by Kerley to adopt **Meeting Date Ordinance** for July 1, 2022 - June 30, 2023 - third monthly Wednesday, at 1:30 p.m. Motion carried.
- FYI: **Annual Budget & Appropriation Hearing** for coming year is set: July 20, '22, 1:30 p.m. meeting.
- Motion by Teefey, second by Kerley to **increase liability insurance** to \$4M during construction of new library building, with additional \$250 annual premium. Motion carried.
- Motion by Kerley, second by Scranton adopted the Non-resident Library Card Fee to \$74.67 for July 1, 2022 - June 30, 2023. Motion carried.
- Discussed Proposed **Dewberry Additional Professional Services for \$21,320, tabling it**. Flynn will contact them for more details.
- Motion by Teefey, second by Kerley approving **transfer of \$5,000 from the General Fund to the Special Reserve Fund**. Motion carried.

**OTHER**

Next regular meeting date: July 20, 2022, at 1:30 p.m.

Adjourned at 2:12 p.m.

Respectfully submitted,

*Margaret W. Scranton*

Margaret W. Scranton, Secretary