

**BROWN COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**  
**MARCH 17, 2021 6:00 p.m.**

Scranton called the meeting to order at 6:00 p.m. **Present** (in person): Mary Anne Kerley, Margaret Scranton, Sharon Teefey, Richard Young, Director. **Present** (via Zoom): Linda Wade. **Absent:** Jeremy Flynn, Meggie Koch, Heidi Scott

**Approved Minutes** for the **February 16, 2021** Library Development Comm; **February 19, 2021** Library Board Meeting; **March 9, 2021** Library Development Comm., motion by Teefey, second by Kerley.  
Roll call: Kerley-y, Scranton-y, Teefey-y, Wade-y

**PROGRAM/MARKETING:** None.

Motion by Wade, second by Teefey to pay the **March 2021 bills**.

Roll call: Kerley-y, Scranton-y, Teefey-y, Wade-y

**FINANCIAL STATEMENT:** (Budget Analysis & Management Report): (Young)

**DIRECTOR'S REPORT:** (Young)

**Monthly Statistics:** Extreme cold weather brought numbers down, and it was a short month.

**CE Workshops:**

**Communications:** ISL Back to Books \$4,900 grant received and has been used.

**Other:** Covid sanitation continues. Much time is being spent preparing the Library Construction Grant

**COMMITTEE REPORTS**

**Finance:** none

**Personal Committee:** none

**Building & Grounds Committee:** Motion by Kerley to seek bids, second by Teefey to **let bid for mowing** new library lots for upcoming season - Due April 9. Thanks to the Kerley's for clearing debris from the property. Roll call: Kerley-y , Scranton-y , Teefey-y , Wade-y

**Library Development Committee:** (Teefey) Campaign update; 56 donors, \$190,000 with encouraging comments; all committees are working; website is being used. Kick-off week is June 20th. Grant writers working hard. Motion by Wade, second by Scranton, to **adopt LDC budget in the amount of \$10,175.00** for campaign infrastructure. Roll call: Kerley-y, Scranton-y, Teefey-y, Wade-y.

**OLD BUSINESS:**

- **Programming/Marketing Librarian position** - (Young) Hired Ashley Davis: part-time, 20 hr wk/ thru June, Story hour will be resumed after book sale.
- **In-house programming** starting, expanding; Summer Reading (8 weeks, June - July)
- **FYI: FY21 Per Capita grant** submitted.
- **FYI: Annual Library Certification** submitted.
- **FYI: Annual Reciprocal Loan & Borrowing Certificate** submitted.
- Myers and Myers conducting **the audit** and near completion.
- **TIF District #3** update: 3/9/21 Young and Teefey met with Mayor M. Bradbury and City Administrator V. Yingling, asking for 2% tax allotment. (Steve Kline is the TIF coordinator for the city).


**NEW BUSINESS:**

Discussion was held on the changing of meeting times for May and June. Decision was tabled.

**OTHER: none**

Meeting adjourned at 6:50

**Next meeting date:** April 21, 2021, 6:00 p.m.



Respectfully submitted,  
Margaret W. Scranton Secretary