

BROWN COUNTY PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING
106 SW Cross St., Mt. Sterling, IL November 19, 2025 9:00 a.m.

President Flynn called the meeting to order at 9:00 a.m. **Present:** Jeremy Flynn, Mary Anne Kerley, Sam Reich, Margaret Scranton, Linda Wade, Richard Young, Director. **Absent:** Alex Geisler, Sharon Teefey There was no public comment.

Motion by Kerley, second by Wade, to **approve the minutes** of: October 15, 2025 Board of Trustees meeting, and the November 3, 2025 Personnel Committee meeting. Motion carried.

Motion by Reich, second by Wade, to **approve the November 2025 New Library Construction bills:** Franklin Remodeling - \$135.00; and Henricksen - \$3,468.32.

Flynn-yes, Kerley-yes, Reich-yes, Scranton-yes, Linda Wade-yes. Motion carried.

Motion by Wade, second by Reich to **approve routine November 2025 bills:** Motion carried.

Financial Statement (Budget Analysis & Management) October 2025 - Young

Approved **investing \$250,000 from the Memorials & Donations Account in a CD**, with Wade to locate the best CD return.

Marketing Report - (Worstell) - November 2025

Programming Report - (C. Reich) November 2025

Director's Report - November 2025 - Young

Monthly Statistics - October 2025 reviewed

COMMITTEE REPORTS

Finance Committee - None

Personnel Committee - None

Building/Grounds Committee - None

OLD BUSINESS

- FYI: Update: **Library Monument Sign:** no action
- FYI: Update: **Drive-up overhang repair:** (Jared Bean, Bean Construction) no action
- **Patio furniture:** tabled until spring
- **Maintenance Service Agreement:** tabled
- Motion by Reich, second by Scranton to renew the Entec contract for HAVAC Controls in the Cloud for an annual fee of \$1,500. Motion carried.

Other: None

NEW BUSINESS

Motion by Kerley, second by Scranton to accept the following **staff wage and bonus proposal** of the Personnel Committee.

Staff	Wage	Bonus	
Kim Litchsinn	\$16.75	\$300	
Faye Madsen	\$15.50	\$150	
Chloe Reich	\$17.75	- -	
Sarah Worstell	\$16.50	\$150	
Richard Young	\$47,895.	\$2,000.	

Motion carried, with S. Reich abstaining.

Motion by Kerley, second by Scranton to approve the **purchase of inside "Book Return" sign** for \$99.40 from Zendavor. Motion carried.

FYI: Received and reviewed the October 15, 2025 State of Illinois **Senate Resolution No. 104.**

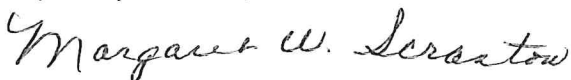
Other:

Discussed mandated requirements for providing an employee retirement program. Young will investigate.

Next Board of Trustee meeting: Dec. 17, at 9:00 a.m.

Meeting adjourned at 10:00.

Respectfully submitted,



Margaret W. Scranton, Secretary