

**BROWN COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
May 18, 2022
1:30 PM**

AGENDA

Call to Order

Roll Call

Public/Audience Comments

Approval of Minutes

- April 20, 2022 – Library Board of Trustees Meeting

Approval of Bills

- May 2022

Financial Statements (Budget Analysis & Management Report):

- April 2022

Director's Report – March 2022 (prepared by Richard Young)

- Marketing/Events Report: April 2022 (prepared by Sarah Worstell)
- Monthly Statistics: Review
- CE Workshops: RSA Day for all staff on April 14 at Five Points Washington

Committee Reports:

- Finance Committee:

- Personnel Committee:

- Building/Grounds Committee:

- New Library Building Committee:

Old Business:

- The Illinois State Library Construction Grant contract was received after last month's board meeting. The contract was signed by President Flynn who had been authorized by the board at the March 16, 2022, meeting (an email notification was made to the board)
- The official letter from the Secretary of State/State Librarian Jesse White, confirming the Public Library Construction Act Grant award of \$2,250,559.57, was received and shared with the board via email
- Myers and Myers have not yet completed our FY audit that ended June 30, 2021. I expect to hear from them soon, but no date has been confirmed
- Vortman Computers has been notified and will be replacing our SATA drives with SSD drives on our six public computer computers, as was approved at our April 20, 2022, board meeting
- Bob Leenerts has been contacted, as directed at the April 20, 2022, board meeting, to do additional patching to our roof – we are on list to have work completed, if approved by board – cost will be approximately \$500.00
- New library facility updates

New Business:

- Review and approval of library insurance packet from Yingying and Nuessen in the amount of \$2,731.00 – this represents an approximate 9% increase over the current year
- Hire Attorney Phil Lenzini to complete our Budget/Appropriation and Tax Levy paperwork for the next fiscal year at a cost of \$1,500.00, a 20% increase over last year
- Review and approval of FY2023 ILLINET/OCLC Program Renewal Agreement starting July 1, 2022, at a fee of \$654.06 – this represents an approximate 4% increase over the current year
- Renew HR Source Membership, effective July 1, 2022, at a reduced rate of \$220.00 – this represents a 10% increase over the current year
- Change next regular meeting date from Wednesday June 15 to Wednesday June 22, 2022

Other:

Next regular meeting date: June 22, 2022 @ 1:30 PM

Adjournment