**BROWN COUNTY PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES MEETING**

**December 11, 2024 (FV25), at 1:30 PM**

**AGENDA**

**Call to Order Roll Call**

**Public/Audience Comments**

**Approval of Minutes:**

* November 20, 2024 - Library Board of Trustees Regular Meeting

**Approval of Bills:**

* December 2024 Construction bills (Laverdiere and Dewberry)
* December 2024 Routine bills

**Financial Statements (Budget Analysis** & **Management Report):**

* November 2024

**Marketing/Events Report** - November 2024 (prepared by Sarah Worstell):

**Director's Report** - November 2024 (included in the packet)

* Monthly Statistics - November 2024 (included in the packet)

**Committee Reports:**

* Finance Committee:
* Personnel Committee:
* Building/Grounds Committee: Developing Snow Removal and Community Room Use Policies

**Old Business:**

* Myers and Myers update on completed audit for FY24
* Updated New Library Building transition timeline

**New Business:**

* Review and act on a book budget of $5,000 to $7,500 (physical & digital) for the new library opening
* Review and act on the purchase of a wooden kitchen for Children's (Toddler) Area in the new library
* Review and act on Entec Cloud Controls Service Agreement contract for Management and Technical Support of the HVAC system
* Review and act on Touch-to-Play Table unit (stand-alone) for 4-6 grades area of the new library
* Review and take action on additional toys to be used for Birth-5-year-old program and Children's Area Toy Box in new library
* Review and act on one additional PC for the Service Desk at the new library building
* Review and act on bid from Adams on additional 24-port Ubiquiti switch for new library
* Review and act on bid for 3 chair racks for chairs in the new library Community Room

**Other:**

* Next regularly scheduled Board of Trustees meeting date: January 20, 2025

**Adjournment**

POSTED: Monday, December 9, 2024, at 11:30 AM